

**ROADMAP FOR THE IMPLEMENTATION IN THE KYRGYZ REPUBLIC OF REQUIREMENTS FOR THE DISCLOSURE OF INFORMATION ABOUT BENEFICIAL OWNERS AND POLITICALLY IMPORTANT PERSONS
2017-2020**

ABBREVIATIONS USED	
SKIES	State Ministry for Industry, Energy and Subsoil Resources (the authorized state body in matters of subsoil use)
EITI	Extractive Industries Transparency Initiative
PEP	Politically-exposed person

№	Required actions	Responsible parties	Timeframe	Financing	Status
I	THE INCLUSION OF REQUIREMENTS FOR THE DISCLOSURE OF INFORMATION ABOUT BENEFICIAL OWNERS AND POLITICALLY EXPOSED PERSONS IN THE LAW "ON SUBSOIL RESOURCES"		2016		
1.	Hire of a consultant	EITI Secretariat	November - December 2016	Not required	Completed
2.	Study and analysis of legislation of the Kyrgyz Republic	Consultant	November - December 2016	USD 17100	Completed
3.	Development and approval of the definition of beneficial ownership and of a mechanism for its inclusion in the Law "On Subsoil Resources" taking account of the EITI Standard, international experience, current legislation of the Kyrgyz Republic and the recommendations of stakeholders	Consultant, EITI Secretariat, EITI Supervisory Board	November - December 2016		Completed

4.	Development and approval of the definition of PEPs and of a mechanism for its inclusion in the Law "On Subsoil Resources" taking account of the existing provisions of the Law of the Kyrgyz Republic "On civil service", the EITI Standard, international experience and the recommendations of stakeholders	Consultant, EITI Secretariat, EITI Supervisory Board	November - December 2016		Completed
5.	Consultations with stakeholders (SKIES, mining companies and civil society)	Consultant, EITI Secretariat, EITI Supervisory Board	December 2016		Completed
6.	Inclusion of proposals that have been designed and approved in the draft amendments to the Law "On Subsoil Resources": - consultations with the initiator of the draft amendments, the parliamentary committee and state bodies - participation in parliamentary hearings, overseeing progress of the draft amendments	Consultant, EITI Secretariat, EITI Supervisory Board	December 2016		In progress
7.	In case of changes and additions to the Law of the Kyrgyz Republic "On Subsoil Resources": - inform all stakeholders (civil society, mining companies) about the forthcoming changes to legislation by means of an information campaign conducted by the Secretariat and the Supervisory Board of the EITI in the Kyrgyz Republic, speeches by the Secretariat and Supervisory Board of the EITI to business associations, etc. - provide information about how disclosed data may be used: hold trainings for journalists and representatives of civil society	EITI Secretariat, EITI Supervisory Board, SKIES, experts	December 2016 – February 2017	USD 5000 (3-4 information campaigns and trainings)	
8.	In case of rejection of the amendments to the Law "On Subsoil Resources": A. Revision of the Roadmap, taking account of acceptance/non-acceptance of the Law of the Kyrgyz Republic "On Subsoil Resources", conduct of an information campaign (Secretariat and Supervisory Board of the EITI in the Kyrgyz Republic) on the importance of including requirements for the disclosure of information on beneficial ownership and PEPs in legislation.	Consultant, EITI Secretariat, EITI Supervisory Board (possible hire of consultants/experts/journalists)	January – March 2017	USD 5000-7000	

	<p>B. Legislative Initiative:</p> <ul style="list-style-type: none"> - preparation of a package of documents for the initiation of a separate draft law or inclusion of the proposals in draft laws that are already in progress - consultations with the initiator of the amendments, the specialized parliamentary committee and state bodies - participation in parliamentary hearings, overseeing progress of the amendments 				
II	INCLUSION OF REQUIREMENTS FOR THE DISCLOSURE OF INFORMATION ABOUT BENEFICIAL OWNERS AND POLITICALLY EXPOSED PERSONS IN BYLAWS OF THE KYRGYZ REPUBLIC. IMPLEMENTATION OF REQUIREMENTS FOR THE DISCLOSURE OF INFORMATION ABOUT BENEFICIAL OWNERS AND POLITICALLY EXPOSED PERSONS		2017-2018		
1.	<p>Conduct of regular consultations and meetings on financing the activities and events of the EITI Secretariat in the Kyrgyz Republic:</p> <ul style="list-style-type: none"> - consultations and meetings with the Government of the Kyrgyz Republic - consultations and meetings with international donors on the financing of necessary actions 	EITI Secretariat, EITI Supervisory Board, SKIES, Government of the Kyrgyz Republic	January 2017 – definition of a financing source	Not required	
2.	Creation of a working group on the implementation of requirements for the disclosure of information on beneficial ownership and PEPs with the involvement of all stakeholders	EITI Secretariat, EITI Supervisory Board, stakeholders	February - March 2017	Not required	
3.	Design a communications plan to promote the importance of disclosure of beneficial ownership and PEPs in the mining industry and the establishment of a public register of beneficial ownership and PEPs	EITI Secretariat, EITI Supervisory Board	February - March 2017	Not required	
4.	Analysis of laws and bylaws of the Kyrgyz Republic and definition of the procedure for inclusion of the provisions of the Law "On Subsoil Resources" in bylaws of the Kyrgyz Republic, including the form for disclosure of information on beneficial ownership and PEPs	EITI Secretariat, EITI Supervisory Board, consultant, SKIES	January – March 2017	USD 5000	
5.	Analysis of legislative, regulatory and practical barriers to the disclosure of beneficial ownership and PEPs in the Kyrgyz Republic	EITI Secretariat, EITI Supervisory	January – March 2017		

	(the powers of state bodies, restrictions on the publication of personal data, etc.).	Board, consultant, SKIES		USD 5000-7000	
6.	Design of draft bylaws (government decrees, changes and additions to draft Decrees on licensing of subsoil use and the Procedure for conduct of auctions and competitions) and of forms for the disclosure of beneficial ownership and PEPs, including the level of information disclosure and a mechanism for the collection and assurance of data	EITI Secretariat, EITI Supervisory Board, consultant, SKIES	January – March 2017	USD 5000	
7.	Consultations and coordination of draft bylaws and forms for the disclosure of beneficial ownership and PEPs with all stakeholders (mining companies, civil society, representatives of local government, etc.)	EITI Secretariat, EITI Supervisory Board, consultant, Government of the Kyrgyz Republic, SKIES	January – March 2017	USD 5000-7000	
8.	Submitting proposals, which have been designed and agreed , to the SKIES (initiator): <ul style="list-style-type: none"> - consultation with the initiator and other interested state bodies (Ministry of Justice, Ministry of the Economy) - participation in the approval of draft bylaws by the Government the Kyrgyz Republic 	EITI Secretariat, EITI Supervisory Board, SKIES	March 2017	Not required	
9.	In case of changes and additions to bylaws: <ul style="list-style-type: none"> - informing stakeholders about the forthcoming changes to legislation and about possible ways in which disclosed data may be used (training for journalists, civil society representatives) - design of guidelines for completing the forms for disclosure of beneficial ownership and PEPs - conduct of trainings for mining companies on how to complete the forms 	EITI Secretariat, EITI Supervisory Board, SKIES, consultant	May 2017	USD 10000-15000	

10.	Consultation with the SKIES and the Government of the Kyrgyz Republic on the creation of a new database / upgrade of the existing database for inclusion and disclosure of information about beneficial ownership and PEPs to the general public	EITI Secretariat, EITI Supervisory Board, SKIES, Government of the Kyrgyz Republic	March - June 2017	Not required	
11.	Based on the results of consultations, purchase of equipment and hiring of experts (conduct of a tender) for database creation / modernization of the existing database to include information on beneficial ownership and PEPs / modernization of the interactive map	EITI Secretariat, SKIES, Government of the Kyrgyz Republic, experts	March - June 2017	USD 50 000	
12.	Design and approval of possible approaches to public disclosure and verification of the information which is collected	EITI Secretariat, EITI Supervisory Board, SKIES, Government of the Kyrgyz Republic, experts	March - June 2017	USD 4000-5000	
13.	Collection, processing and regular updating of data on beneficial ownership and PEPs (continuous): - maintain a database with the ability to convert data to a format, which is available for download and is suitable for machine reading and further analysis (.xls format or another format to be agreed with experts) - set requirements for accuracy and regular updating of the beneficial ownership and PEPs database	SKIES	From March 2017 - continuous	State budget	
14.	Organization and conduct of training and information seminars and meetings for representatives of state bodies, mining companies, civil society and the general public to raise awareness about beneficial ownership and PEPs	EITI Secretariat, experts	June - December 2017 (regularly)	USD 4000-7000	

15.	Public disclosure of information, which has been collected and processed, in the form of a database / public data, available for download, information campaigns to publicize the availability of data on beneficial ownership and PEPs	SKIES, EITI Secretariat	January 2018 – continuous	USD 3000-4000	
16	Evaluation and monitoring of the performance by state bodies of legal requirements, statistical study of compliance with legislation by subsoil users	SKIES, EITI Secretariat, experts	January 2018 – continuous	USD 4000-5000	
III	MONITORING OF COMPLIANCE WITH REQUIREMENTS FOR THE DISCLOSURE OF INFORMATION ABOUT BENEFICIAL OWNERS AND POLITICALLY EXPOSED PERSONS. STUDY OF THE NEED AND POTENTIAL FOR THE INTRODUCTION OF REQUIREMENTS FOR DISCLOSURE OF INFORMATION ABOUT BENEFICIAL OWNERS AND POLITICALLY EXPOSED PERSONS IN OTHER SECTORS OF THE ECONOMY OF THE KYRGYZ REPUBLIC		2018-2019		
1.	Assessment and monitoring of progress in implementation of requirements for the disclosure of information on beneficial ownership and PEPs, annual reporting on progress	EITI Secretariat, EITI Supervisory Board	January 2018 – continuous	USD 3000-4000	
2.	Organization and conduct of training and information seminars and meetings for representatives of state bodies, mining companies, civil society and the general public to raise awareness about beneficial ownership and PEPs (regular)	EITI Secretariat, SKIES, Government of the Kyrgyz Republic, experts	January 2018 – December 2019	USD 8000-10000	
3.	Analysis of laws of the Kyrgyz Republic on the disclosure of information about beneficial ownership and PEPs in the domain of subsoil use, taking account of law enforcement practice, in order to ascertain the need for changes and additions to the Law of the Kyrgyz Republic "On Subsoil Resources" and to bylaws: <ul style="list-style-type: none"> – analysis of enforcement practice regarding the disclosure of beneficial ownership and PEPs – preparation of analysis and conclusions on the need for changes and amendments to the laws and bylaws – drafting of regulatory legal acts for changes and additions and consultations with stakeholders 	EITI Secretariat, SKIES, Government of the Kyrgyz Republic, experts	January 2018 – December 2019	USD 8000-10000	

4.	<p>Analyze the laws of the Kyrgyz Republic on beneficial ownership and PEPs and determine the need and potential for introducing requirements on the disclosure of beneficial ownership and PEPs in such sectors as energy and industry, and for any other companies operating in the Kyrgyz Republic:</p> <ul style="list-style-type: none"> – analysis of enforcement practice regarding disclosure of beneficial ownership and PEPs in the mining industry – study of the potential and need for introducing this requirement in respect of energy and industrial companies – study the potential and the need to implement this requirement in respect of any other legal entities registered in the Kyrgyz Republic – study the experience of foreign countries in the disclosure of information on beneficial ownership and PEPs in other sectors of the economy 	<p>EITI Secretariat, Government of the Kyrgyz Republic, SKIES, Ministry of Justice, experts</p>	<p>January – December 2019</p>	<p>USD 12000- 15000</p>	
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