

Minutes

Extraordinary EITI Members' Meeting

These minutes capture the purpose and agreed outcomes of the Extraordinary EITI Members' Meeting held on 10 June 2022.

1 Welcome from the Chair and adoption of the agenda

The EITI Chair, Helen Clark, welcomed participants to the Extraordinary EITI Members' Meeting held virtually. As the meeting proceeded, the Chair was able to confirm that it was quorate on the advice of the International Secretariat.

The agenda was adopted and is attached.

EITI's Legal Counsel, Christian Fredrik Michelet, confirmed that the meeting was called in accordance with the Articles of Association.

2 Extension of the Terms of EITI Board Members and Alternates and the EITI Chair to 2023

The Chair informed the members that the EITI Board had recommended that the EITI Conference and associated ordinary Members' Meeting be postponed to 2023, and that the terms of EITI Board Members and Alternates, as well as the EITI Chair, would consequently be extended until 2023. She further added that the EITI Conference and ordinary Members' Meeting had now been tentatively scheduled for June 2023 to allow inclusive, in-person participation as intended under the EITI Articles of Association.

The Extraordinary Members' Meeting unanimously approved the extension of the EITI conference and the terms of the EITI Board Members and Alternates and the Chair to 2023.

3 EITI Annual Accounts, Activity Report and Activity Plan

The Chair introduced the item and handed over to the Executive Director of the International Secretariat, Mark Robinson, to introduce and summarise the annual accounts, activity report, and activity plan. Mark introduced the 2021 EITI Progress Report and said that it provided an overview of EITI activities in 2020-2021. He also introduced the Annual accounts for 2019, 2020 and 2021, noting that they had been approved by the EITI Board and were available on the EITI website.

Finally he introduced the activity plan in the form of the 2022 International Secretariat Work Plan that had received Board approval in November 2021.

The Members' Meeting approved the EITI activities report, the Annual Accounts for 2019, 2020 and 2021 and the activity report and activity plan.

4 Amendment of the EITI Articles of Association

The Chair invited EITI Legal and Corporate Engagement Director, Andy Irvine, to introduce EITI Members' Meeting Paper E-4 – Amendment of the EITI Articles of Association.

Andy explained that the Governance and Oversight Committee (GOC) reviewed the Articles of Association, consulted with constituencies concerning amendments, and presented recommended amendments to the Board. The Board agreed the proposed "Phase 1" amendments to be approved at the Extraordinary Members' Meeting and agreed that further "Phase 2" amendments could be approved at next year's ordinary Members' Meeting.

He indicated that the "Phase 1" amendments were being approved by the Members' Meeting on recommendation from the EITI Board according to Article 19 of the Articles of Association. He explained that the amendments were supported by all constituencies and agreed by the Board.

Andy summarized the proposed amendments, including the broader scope of the company constituency to include companies operating in the energy and extractives sectors. He further explained minor changes to terminology, deadlines, and processes in the Articles of Association.

Members asked questions and commented on the broader scope of the company constituency. Andy explained that the scope was purposefully broadened to recognize the transition of many oil and gas companies to energy companies and to allow for potential membership of renewable energy companies. He explained that the scope had support of the constituency and that companies, regardless of type, would continue to be admitted as members and governed by the company constituency guidelines.

The Members' Meeting approved the recommended amendments to the EITI Articles of Association.

5 Process for refining the EITI Standard

The Chair invited EITI Policy Director, Gisela Granado, to brief the members on the changes to the Standard.

The Secretariat introduced the process for refining the EITI Standard noting that the Board was considering opportunities to strengthen EITI implementation in the lead up to the EITI Conference.

At the 52nd Board meeting in February 2022, the Board discussed the process for refining the EITI Requirements ahead of the 9th EITI Global Conference in mid-2023 and agreed to discuss the scope of refinements to the EITI Standard with the support of the International Secretariat ahead of the 53rd Board meeting in June 2022, with full consultation of relevant constituencies and stakeholders. The Board would discuss recommendations on refinements to the EITI Standard at upcoming meetings and confirm its decision at the 56th Board meeting at the time of the Global Conference.

6 AOB

There being no other business, the meeting ended at 12:30.

A handwritten signature in black ink, appearing to read 'M. Robinson', with a long horizontal stroke extending to the right.

Mark Robinson
EITI Executive Director and Board Secretary