



REPUBLIC OF ZAMBIA  
**MINISTRY OF MINES AND NATURAL RESOURCES**  
ZAMBIA EXTRACTIVE INDUSTRY TRANSPARENCY INITIATIVE SECRETARIAT (ZEITI)

**REQUEST FOR EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES**

Country : Zambia  
Name of Project : Zambia Extractive Industry Transparency Initiative Project  
Name of Consulting Assignment : ZEITI Independent Reconciler  
Grant No. : TF: 095437  
  
Contract No. : ZEITI/SEC/C/001/12  
Project ID No. : P109092

**BACKGROUND:**

The global Extractive Industries Transparency Initiative (EITI) was established in 2002. Since then the EITI has become a well established and well recognized broad-based global coalition of resource-rich developing countries, donors, major companies, civil society groups, and investors. The Initiative encourages Government, companies and civil society to work together to develop a framework for the regular publication of payments and receipts from oil, gas, and mining companies. The aim of disclosing this information is to promote transparency and accountability in the use and distribution of revenues generated by the development of the country's extractive industry thereby reducing the risk of diversion or misappropriation of funds.

The Government of the Republic of Zambia in July 2008, announced the country's adherence to EITI, published the work plan and established a Multi-Stakeholder working Group(MSG), the Zambia EITI Council (ZEC) to spearhead the implementation of EITI. Zambia became a candidate country in May 2009 and was validated for compliance in August 2011.

Zambia has already produced the First Reconciliation Report based on the 2008 audited accounts and the Second Reconciliation Report based on the 2009 audited accounts is due to be published in early 2012. The ZEC now seeks a competent and internationally recognized accounting or auditing firm to be contracted as an Independent Reconciler to publish the Third ZEITI Reconciliation Report covering the period January 2010 to December 2010. The Reconciler will also undertake a scoping study covering the same period.

The Ministry of Mines and Natural Resources on behalf of the Zambia Extractive Industry Transparency Initiative (ZEITI) now invites eligible Consultancy Firms to indicate their interest in providing the services.

The services to be carried out by the consultant will include some of the following;

- Undertake a review of all past Reconciliation and Scoping Reports to assess areas which need improvement;
- Undertake a scoping study to establish payment streams and materiality thresholds of payments made by extractive companies and revenues received by government agencies in 2010.

- Conduct a training workshop for all stakeholders to address the main issues that affect the reconciliation exercise once ZEC has approved the reporting templates.
- Production of a Reconciliation report on payments made by extractive companies and revenues received by Government agencies for the period January 2010 to December 2010 based on accounts audited to international standards.

Interested Consulting Firms must provide information indicating that they are qualified to perform the services (Profiles, brochures, description of similar assignments, experience in similar conditions, availability of appropriate skills among key staff of the firm such as principals or directors of the firm and proof of staff to carry out the assignment, etc.). Consultants may associate to enhance their qualifications.

A consultant will be selected in accordance with the procedures set out in the World Bank's [Guidelines: Selection and Employment of Consultants by World Bank Borrowers](#) (May 2004 revised October 1, 2006 & May 1, 2010)

Interested consultants may obtain further information at the address below during office hours *i.e.* 08.00 to 13.00 hours and 14.00hours to 16.30 hours.

Expressions of interest must be delivered to the address below by 26<sup>th</sup> March 2012 *before 17:00hours, and should be clearly marked on the outer envelop" Consultancy Services for ZEITI Independent Reconciler" ZEITI/SEC/C/001/12*

***The Permanent Secretary***

***Attention: HEAD-ZEITI SECRETARIAT, Ministry of Mines and Natural Resources, New Government Complex, 14<sup>th</sup> floor, Room 12, Independence Avenue, Kamwala P.O Box 31969, Lusaka, Zambia.***

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