

Zambia EITI Workplan - 2014-2016

Objective 1: Move towards full adoption of EITI Standard by end of 2014

Activity	Actions	Responsible party	Timeline	Constraints	Actions to address constraints	Cost (US\$)	Funding sources	Status*
Production of 2012-2013 ZEITI Reports	Produce TORS for producing the 2012 and 2013 Reconciliation reports, in line with EITI Standard	ZEC	April 2014	n/a	Addressing government to pass the policy	n/a	World Bank	In progress
	Prepare tender/bidding documents	ZEC	May-July 2014	n/a	n/a	n/a	n/a	In progress
	Selection of Independent Administrator to prepare 2012 and 2013 Reconciliation Reports	ZEC	June-July 2014	n/a	Expedite the process of preparing the TORs and consulting the International EITI Secretariat	n/a	n/a	In progress
	Development and adoption of updated reporting template	ZEC	jun.14	n/a	n/a	n/a	n/a	Awaiting appointment of Independent Administrator
	Produce accurate production and mineral sales figures from Government	Independent Administrator/MMEWD/BOZ	TBD	Unreliable data and unclear processes	Engage relevant stakeholders to produce synchronized data	n/a	n/a	Awaiting results from the appointed committee under ZRA/MMWED

Document results from gemstone auctions in reconciliation reports	Independent Administrator/MMEWD/companies/ZRA	TBD	Unavailability of data	Engage relevant stakeholders to make information available and accessible	n/a	n/a	Awaiting establishment of gemstone trading platform
Gather information on beneficial ownership of extractive companies(provide an internet link where such data can be accessed)	ZEC/Independent Administrator	JAN-MAR 2015	Lack of disclosure	Publishing information and disclosure	TBD	Donors/GRZ	Pilot phase
<p>Begin preparation of contextual summaries for 2012-2013 Reports, ahead of Independent Administrator if necessary:</p> <p><i>Full license registry (3.9)</i></p> <p><i>License allocation process (3.10)</i></p> <p><i>Beneficial ownership (3.11&3.6)</i></p> <p><i>Copies of all active MDAs (3.12)</i></p> <p><i>Current exploration activities (3.3)</i></p> <p><i>Total production figures (3.5)</i></p> <p><i>Total exports (3.5)</i></p> <p><i>Legal framework and fiscal regime (3.2)</i></p>	ZEITI Secretariat	May-July 2014	No central repository of contextual information	Engagement with relevant GRZ Agencies to collect information for publication in 2012-2013 ZEITI Reports	Included in cost of producing reconciliation reports	Donors/GRZ	Ongoing

	<i>Economic contribution (3.4)</i> <i>ZCCM-IH activities and ownership (3.6)</i> <i>Subnational payment policies (4.2)</i> <i>Mining sector employment statistics (3.4)</i> <i>Revenue Management policies (3.8)</i>							
Establish and maintain the Zambia EITI database to expedite future reporting under EITI	Collect all previous reporting templates from 2008-2011 ZEITI Reports, and convert to digital (i.e. Excel) format	ZEITI Secretariat	May - August 2014	n/a	n/a	n/a	n/a	TBD
	Draft the TORs for the consultant to establish the Zambia EITI database	ZEC	2013	n/a	n/a	n/a	n/a	done
	Appoint a selection committee/prepare and evaluate tender/bidding documents	ZEC	2013	n/a	n/a	n/a	n/a	done
	Establish the real time data base for the Zambia EITI	ZEC	2015	Funding	Discussion with the DFID on possible support underway	2 000 000	Donors	In progress

	Intergrate the Zambia EITI database with other relevant government databases and extractive companies	ZEC	JAN-FEB	n/a	n/a	30 000	Donors	not done
	Undertake learning visits to countries that have implemented the real time data base reporting	ZEC	FEB	n/a	n/a	60 000,00	GRZ	done
Enact Zambia EITI Bill as law	Make presentations to various select committees on the draft ZEITI Bill	ZEC	2014	n/a	n/a	TBD	GRZ/Donors	not done
	Organise sensitisation meetings on the ZEITI Act among all stakeholders	ZEC	2014	n/a	n/a	TBD	GRZ/Donors	not done
To expand the Zambia EITI scope to include discussion of non-revenue issues	Provide a forum for discussion of non-revenue issues such as tax evasion, transfer pricing, environmental degradation, etc	ZEC/OECD	JAN-DEC	Lack of credible information	Collaborating with other institutions in the sector	n/a	n/a	In progress

	Conduct joint awareness raising workshops in areas where extractive companies operate	ZRA/CSOs/MMEWD/MoF/BoZ/C hamber of Mines	JAN-DEC	Lack of credible information	Collaborating with other institutions in the sector	n/a	n/a	In progress
Other initiatives to increase revenue transparency within Zambia	Support mine audits and tax studies to ensure tax compliance by mining companies and also prudent tax management by the government	MMEWD/ZRA/CSOs/OECD/IMF/Revenue Watch	JAN-DEC	lack of capacity within ZRA,MMWED and local CSOs as well as funding to relevant organizations	OECD building capacity for ZRA, MMEWD	215 000	GRZ/Donors	Mining audits currently being undertaken by ZRA

Objective 2: To contribute towards enhanced accountability and transparency in the management of revenue collected from the extractive industries.								
Activity	Actions	Responsible party	Timeline	Constraints	Actions to address constraints	Cost (US\$)	Funding sources	Status*
Promote transparency and accountability in the use of revenue from the extractive sector.	Prepare TORs for the drafting of the Resource Use Policy (Oil, Gas, Minerals and revenue from non-extractive sectors)	ZEC/MoF/CSOs	JAN-APR	Lack of policy	Addressing government to pass the policy	n/a	n/a	not done
	Engage a consultant to draft the proposed Resource Use Policy	ZEC	JAN-DEC 2015	Funding	Funding proposals to be	TBA	GRZ/Donors	not done

Organise stakeholder meetings to discuss the finding of the draft Policy	ZEC	JAN-DEC 2015	n/a	n/a	TBA	TBA	not done
Engage with the relevant government institutions to ensure the Policy is enacted/passed	ZEC	JAN-DEC 2015	n/a	n/a	TBA	TBA	not done

Objective 3: To create public awareness of EITI implementation in Zambia.								
Activity	Actions	Responsible party	Timeline	Constraints	Actions to address constraints	Cost (US\$)	Funding sources	Status*
Enhance public awareness of EITI in Zambia	Coordinate and conduct television, radio and print-based discussions on the findings of the 2011 and future reconciliation reports	ZEITI Secretariat	Throughout 2014	n/a	n/a	n/a	n/a	In progress
	Conduct stakeholder workshops to disseminate the findings of the 2011 Report	ZEITI Secretariat	May - June 2014	Unavailability of funds	Funding application sent	TBD	TBD	In progress

Conduct community meetings in 10 provinces to discuss revenue and non-revenue issues affecting communities in areas where extractive industries are located	ZEITI Secretariat	2014 & 2015	Unavailability of funds	Funding application sent	TBD	TBD	In progress
Re-launch quarterly ZEITI newsletter for publication on ZEITI website and in printed format	ZEITI Secretariat	May - June 2014	Unavailability of funds	Funding application sent	TBD	TBD	In progress
Disseminate the 2012 and 2013 Reconciliation reports on the Zambia EITI website and also the international EITI website	ZEITI Secretariat	2014 & 2015	n/a	n/a	n/a	n/a	Not done
Publish the 2012 and 2013 Reconciliation reports in the newspapers and other media	ZEITI Secretariat	2014 & 2015	n/a	n/a	n/a	n/a	Not done
Produce branding materials for the Zambia EITI to be used during the dissemination of the 2012 and 2013 Reconciliation reports	ZEITI Secretariat	2014 & 2015	Unavailability of funds	Funding application sent	TBD	TBD	Not done