**EITI Board 1st Meeting: New York, 7 December**

9am    Coffee

9.30am – Welcome by Georg Kell, UN Global Compact

9.35am – Opening remarks by the Chair

9.50am – Perspectives on EITI

10.15am – **Item 1: Establishment of EITI Board**

  - Agreement of Board ToRs; including: decision-making process; working language of the Board; and any other issues raised by Board members.

11.45am – **Item 2: Establishment of EITI Secretariat**

  - Agreement of location of Secretariat

1pm    Lunch

2pm    – **Item 3: EITI Board Work Plan**

  - Agreement of draft work plan

3pm    – **Item 4: Update on implementation**

  - Summary of progress – including agreement of list of implementing countries

4pm    – **Item 5: Update on Validation**

  - Update from the Secretariat

5pm    finish