

# Draft Agenda

**EITI International Secretariat** Oslo, 4 October 2010

## Tuesday 19 October

- 09:00 **13-1 Welcome from Chair and adoption of agenda**
- 09:15 **13-2 Report from Head of the Secretariat** including follow-up on actions agreed in Berlin and update on progress on 2010 Workplan.
- 09:30 **13-3 Validation** – Report from the Validation Committee, including recommendations on Mongolia, Kyrgyzstan, Nigeria, Ghana, Cameroon and Gabon.
- 11:00 Break
- 11:30 **13-3 Validation continued**
- 12:30 Lunch
- 13:30 **13-4 Candidate applications: 13-4A Indonesia; 13-4B Togo**
- 14:30 **13-5 Implementation Progress Report**
- 15:15 **13-6 Report from Working Group on Outcomes Indicators** – presentation of evaluation study progress and outcome indicators.
- 15:45 **13-7 Report from Working Group on Incentivizing** – presentation of preliminary findings and recommendations.
- 16:15 **13-8 Report on progress on EITI Chair Recruitment** – report from the Nominations Committee
- 17:15 Session ends
- 19:00 **EITI reception** hosted by Barrick Gold Corporation, Mövenpick Hotel

## Wednesday 20 October

- 09:00 **Briefing by the Tanzania MSG**
- 09:30 **13-9 Report from Working Group on Civil Society Participation**
- 10:00 **13-10 Report from Working Group Reporting, Social and Barter payments** – presentation of preliminary proposals on updating EITI Rules.
- 10:30 Break
- 11:00 **13-11 2011 Secretariat Workplan**
- 11:45 **13-12 Finance Committee paper**, including Jan-Aug 2010 financial performance and 2011 Budget.
- 12:15 Lunch
- 13:15 **13-13 Global Conference**, programme, speakers, national exhibition, communications strategy and funding.
- 14:00 **13-14 Outline of EITI Progress Report 2009-2011**
- 14:30 **13-15 Governance and draft EITI Constituency Guidelines**
- 15:00 Any other business
- 15:30 Meeting ends

## Summary of action points agreed at previous meetings

Note: In Berlin the Board agreed to include, in future Board agendas, a summary of action points agreed at previous meetings and details on their current status.

### 12th Board meeting, 15-16 April 2010, Berlin

Agenda Item	Action	Status
12.1	The Secretariat to include a summary of action points agreed at previous meetings, and details on their current status in future Board agendas.	Completed
12.2	The Secretariat to establish terms of reference for each working group and to convene meetings in advance of the next EITI Board meeting.	Completed
12.3	The EITI Chair to write to the President of Sao Tome e Principe, informing him of the rationale for the Board's decision, and encouraging Sao Tome e Principe to reapply once the previous barriers to effective implementation had been corrected.	Completed
12.4	The EITI Chair to write to the Prime Minister of Mongolia, informing him of the Board's decision and the steps needed to achieve compliance.	Completed
	The EITI Chair to write to Head of State from each country as set out above <sup>1</sup> . The Secretariat to make these letters publically available.	Completed

### 11th Board meeting, 9-10 February 2009, Oslo

Agenda Item	Action	Status
11.2	The Chair to send out letters to each country with a 9 March and 12 May deadline as soon as possible to confirm the Board's consensus and to remind countries about the process for requesting extensions if they did not expect to complete Validation by the deadline.	Completed
	The Secretariat to develop a media strategy on deadlines.	Completed
	The Secretariat to develop terms of reference for a review of validation procedures to be undertaken over the summer. Board members invited to provide comments on improving the EITI methodology.	Completed
11.3	The Secretariat to work with stakeholders towards a solution of Validator selection in Congo.	Completed
11.6	The Chair to write a letter to Yemen to explain that a decision will be taken with the other applications, and encouraging the process to continue.	Completed
	Secretariat to write a letter to Madagascar also explaining that a decision on their extension application will be taken with the other applications, and encouraging the process to continue.	Completed
	The Validation Committee to prepare a paper covering all extension applications for consideration at the Berlin meeting.	Completed
11.7	The Chair to write welcoming Afghanistan as the 31st EITI Candidate country.	Completed
	The Chair to write welcoming Iraq as the 32nd EITI Candidate country.	Completed
	The Secretariat to publish media announcements in Afghanistan and Iraq candidate status.	Completed
11.8	Board members to provide additional nominations for consideration by the Nominations Committee.	Completed
11.9	The Secretariat to convene a working group on the participation of CSOs in the EITI, with a first meeting at the Berlin Board meeting.	Completed
	The Secretariat to convene a working group to draft a discussion paper for the Berlin Board meeting and to organise a forum on incentivising compliant countries at the Berlin Board meeting.	Completed
	The Secretariat to convene a working group on outcome indicators.	Completed
	The Secretariat to update and distribute the policy paper.	Completed
11.10	The Secretariat to propose how impact can be measured in the Progress Report reflecting the conclusions of the outcome indicators working group.	Ongoing <sup>2</sup>
11.11	Board members are invited to propose a place and time for the next Global Conference.	Completed
	The Secretariat to pursue Paris, Jakarta and Accra as Conference locations.	Completed
11.12	The Secretariat to circulate two autumn Board meeting dates for Board decision.	Completed
	The Secretariat to find an autumn Board meeting location, also considering Nouakchott.	Completed
	The Secretariat to allow for sufficient time for Validation discussions in the Berlin Board agenda.	Completed

<sup>1</sup> Cameroon, Gabon, Ghana, Kazakhstan, Kyrgyzstan, Nigeria, Timor Leste, Yemen, Niger, Republic Congo, Madagascar, Mali, Mauritania, Democratic Republic of the Congo, Sierra Leone, Peru, Equatorial Guinea.

<sup>2</sup> The Working Group has prepared a report for the Dar es Salaam meeting