

Draft agenda

EITI International Secretariat

Oslo, 25 November 2015

Wednesday 9 December 2015

- 9:00** **31-1 Welcome and adoption of the agenda**
- 9:05** **31-2 Report from the Secretariat**
General update, including follow-up on actions and decisions through circular since the last Board meeting.

Board paper 31-2-A Implementation Progress Report October-December 2015
Board paper 31-2-B Outreach Progress Report September-November 2015
- 10:00** **31-3 Report from the World Bank, including on transitions to EGPS**
- 10:30** **Break**
- 10:50** **31-4 EITI draft Workplan 2016**
Board paper 31-4 Draft International Secretariat 2016 Workplan
- 11:45** **31-5 Report from the Finance Committee**
Board paper 31-5 Draft Terms of Reference for EITI Funding Review
- 12:15** **Lunch**
- 13:15** **31-6 Report from the Governance Committee**
Board paper 31-6 Governance Review Proposal
- 15:00** **Break**
- 15:15** **31-7 Report from the Implementation and Validation Committees**

1. Update on Validation pilots

2. Refining the Validation model

Board paper 31-7 Proposals for strengthening EITI Validation

Board paper 31-7-A Draft pilot validation report: Mongolia

Board paper 31-7-B Draft pilot validation report: Sao Tome & Principe

Board paper 31-7-C Draft pilot validation report: Solomon Islands

Board paper 31-7-D Draft pilot validation report: Timor Leste

17:00 **Session ends**

Thursday 10 December 2015

9:00 **31-7 Report from the Implementation and Validation Committees continued**

10:00 **31-8 Report from the Implementation Committee**
Board paper 31-8-A Refinements to the EITI Standard
Board paper 31-8-B Open EITI Data

12:30 **31-9 Report from the Outreach and Candidature Committee**

12:50 **Lunch**

13:45 **31-10 Report from the Nominations Committee**

14:45 **31-11 2016 Global Conference**
Board paper 31-11 Update on the 2016 Global Conference

15:30 **Any other business**

15:45 **Meeting ends**

Summary of actions from previous Board meetings

Note: In Berlin the Board agreed to include, in future Board agendas, a summary of action points agreed at previous meetings and details on their current status. In Lima the Board agreed the update should list all actions from the previous meeting and action items from earlier meetings that were not yet complete.

Agenda item	Action	Status
Action items from the 30th Board Meeting, 21-22 October, Berne, Switzerland		
30-2-A	The Implementation Committee to discuss the suspension of CAR in more detail.	Pending
30-2-A	The company constituency to consider the challenge and implications of certain EITI Supporting Companies not reporting in implementing countries like Colombia and the US.	Pending
30-2-A	The International Secretariat to write to the Nigerian President copying the Vice President seeking clarity on when an MSG would be formed.	Completed
30-2-B	The Implementation Committee to consider the issue of EITI reporting in territories affected by conflict and potential implications under international law.	In progress
30-3	The World Bank to circulate the EGPS workplan and budget to the Board, including minutes of the first EGPS meeting on Thursday 22 October.	Minutes circulated. Workplan still to be approved.
30-3	Board members to assist the World Bank in encouraging donors to contribute to the EGPS.	Ongoing
30-4-A	A working group to elaborate the agreed refinements in a revised Standard for adoption in principle by the Board at its 31st Board meeting.	In progress
30-4-A	A public consultation with implementing countries and other stakeholders on the suggested proposals to take place.	Pending
30-4-B	The working group on refinements to the EITI Standard to consider the options for revising requirement 3.11 on beneficial ownership.	In progress
30-4-B	The working group (on refinements) to make recommendations to the Implementation Committee, for discussion by the Board at its 31st meeting.	In progress
30-4-C	The International Secretariat to continue supporting the mainstreaming pilot.	In progress
30-5	A working group to be established to consider refinements to the Validation system as per the agreed TOR.	In progress
30-5	The International Secretariat to launch pilot Validations of five countries (Solomon Islands, Ghana, Mongolia, Sao Tome & Principe and Timor Leste).	In progress
30-5	The International Secretariat to contract desktop verification from an external third party (validator) to quality assure the pilot Validation findings and report to the Validation Committee.	Pending
30-5	The International Secretariat to start procedures to conduct Validations on the 5 pilot validation countries straight after Kiev.	Pending
30-6	The Governance Committee to formulate proposal for the 31st Board meeting on adding one full seat and one alternate seat for implementing countries.	In progress
30-6	The Governance Committee to consider how to take forward the remaining recommendations of the Governance Review. The Governance Committee to make formal recommendations to the Board at its 31st meeting.	In progress
30-7	The EITI Chair to write to the Malawian President, HE Peter Mutharika, to inform him of the Board decision admitting Malawi as an EITI Candidate.	Completed

30-9	The International Secretariat to include a request for comments on the 2016 Workplan in the next Board circular.	Completed
30-9	The 31 st Board meeting to include discussion of the 2016 Workplan, with the final Workplan agreed by circular in the second half of December 2015.	Completed
30-9	The agenda for the 31 st Board meeting to include discussion of the 2016 Workplan near the start to ensure adequate time for discussion.	Completed
30-10-A	The Board to consider the establishment of a working group to review EITI funding.	In progress
30-10-B	The Board approved to increase the EITI Financial Reserve to NOK 4.8 million by 31 March 2016.	To be implemented after Global Conference.
30-11	The International Secretariat to take account of the Board's comments on the substance of the planned Conference sessions.	In progress
30-11	The International Secretariat to keep the Board informed of efforts to secure funding for the Global Conference.	In progress
30-12	The International Secretariat to inform the Board of logistical arrangements of the 31st Board meeting in Kiev via circular.	Completed
30-12	The International Secretariat to circulate Board papers two weeks ahead of the 31st Board meeting.	Completed
Incomplete action items from previous Board meetings		
Action items from the 29th Board Meeting, 14-15 April 2015, Brazzaville, Republic of Congo		
29-2-A	The Secretariat to inform through Board circular when correspondence for the Board is received and to upload documents to the internal website.	Ongoing
29-3-B	The Validation Committee to be informed of any Validation extension requests.	Ongoing
29-4	Future Board papers to include a paper from the World Bank.	Ongoing
29-7-C	The Secretariat to implement the recommendations related to per diems.	In progress
Action items from the 28th Board Meeting, 14-15 October 2014, Nay Pyi Taw, Myanmar		
28-4	The Validation Committee to develop procedures for procurement of validators and review the current pool of validators.	Pending
28-7	The Governance Committee to gather comments from all constituencies on the draft EITI Constituency Guidelines by the next Board meeting.	Ongoing
Actions items from the 27th Board Meeting, 1-2 July 2014, Mexico City		
27-3	The Rapid Response Committee to assess the situation in PNG.	Not completed
27-4	The Validation Committee to review the list of Validators once ToRs are agreed.	Pending
27-8	Governance Committee to consider recommending a policy on Committee attendance.	In progress
Actions items from the 25th Board Meeting, 16-17 October 2013, Abidjan		
25-3	Further consideration should be given by the Governance Committee to how to manage potential conflicts of interest in that the Secretariat both coaches and supports candidate countries and carries out Secretariat Reviews.	In progress
Actions items from the 24th Board Meeting, 24 May 2013, Sydney		
24-3	The Governance Committee is to address questions on voting procedures, tenure for Board members, external communication by Board members, representation of supporting and implementing countries on the Board and the composition of the Board.	In progress
24-5	Committees to consider drafting workplans to be presented to the Board.	Ongoing

Action items from the 18th Board Meeting, 25 October 2011, Jakarta		
18-4	The Secretariat to sketch next steps towards a firmer UN commitment to the EITI.	Ongoing

Decisions taken via Board circulars after the 30th Board meeting, 21-22 October 2015, Berne		
BC 197	06.10. 2015	None.
BC 198	03.11.2015	Tajikistan's suspension is lifted as of 13 November 2015.
BC 198	03.11.2015	Marine de Carne de Trecesson, Ministry of Foreign Affairs, France to succeed Maria Inmaculada Montero-Luque (Inma) as a Board member. Kerstin Faehrmann, Federal Ministry for Economic Cooperation and Development (BMZ), Germany, to serve as Marine's alternate.
BC200	20.11.2015	Ukraine's reporting deadline is extended to 17 April 2016 effective 4 December 2015.