

**Day 1: Beneficial ownership workshop**  
**6 June, 2017**

<b>Time</b>	<b>Session</b>
05.55	<b>Arrival and transfer</b>
09:00 – 09:30	<p><b>Welcome</b></p> <ul style="list-style-type: none"> <li>- Introductory remarks (tbc)</li> <li>- Objectives of the workshop</li> <li>- Review of the agenda</li> <li>- Introduction of participants</li> </ul>
9:30 – 10:30	<p><b>Introduction to beneficial ownership transparency</b></p> <ul style="list-style-type: none"> <li>- Objectives of beneficial ownership transparency</li> <li>- Identifying challenges with beneficial ownership transparency in Armenia</li> <li>- Explanation of the EITI Requirements on beneficial ownership disclosure</li> </ul> <p><i>Presentation (40 min), facilitated plenary discussion (20 min)</i></p>
10:30 - 10:45	<b>Coffee Break</b>
10:45 - 11:15	<p><b>Overview of the 10 issues to consider in developing a beneficial ownership roadmap</b></p> <ul style="list-style-type: none"> <li>- Presentation of the 10 issues, highlighting certain issues for further discussion</li> </ul>
11:15 - 12:30	<p><b>Defining beneficial ownership</b></p> <ul style="list-style-type: none"> <li>- Understanding who is a beneficial owner, including examples of international definitions</li> <li>- Group work on definitions</li> <li>- Identifying suitable approach in Armenia</li> </ul> <p><i>Presentation (40 min), group discussion (20 min) and conclusions (15 min)</i></p>
12.30 – 13.30	<b>Lunch</b>
13.30 – 14.15	<p><b>Disclosing the identity of the beneficial owner</b></p> <ul style="list-style-type: none"> <li>- How much detail to disclose: what the EITI Standard says and international practice</li> <li>- Challenges and benefits, including stakeholder views and concerns</li> <li>- Identifying suitable approach in Armenia</li> </ul> <p><i>Presentation (15 min), group work (15 min), report back and conclusions (15 min)</i></p>
14.15 – 14.45	<p><b>Data assurance and verification</b></p> <ul style="list-style-type: none"> <li>- Why data assurance is important</li> <li>- Four different approaches to assurance</li> </ul> <p><i>Presentation (20 min), plenary discussion (10 min),</i></p>

14.45 – 15.15	<p><b>Institutionalising BO reporting: Data collection and publication</b></p> <ul style="list-style-type: none"> <li>- Short-term approach: piloting disclosures through the EITI report</li> <li>- Long-term perspective: building a national register, institutional set up</li> <li>- International practice</li> </ul>
15.15 – 15.30	<b>Coffee Break</b>
15:30-16:30	<p><b>Wrap up</b></p> <ul style="list-style-type: none"> <li>- Recap of the 10 steps for producing a beneficial ownership roadmap</li> <li>- Presentation and feedback on the TOR for a BO roadmap consultant and legal review</li> </ul>
16:30-17:00	<p><b>The EITI Code of Conduct</b></p> <ul style="list-style-type: none"> <li>• Understanding the EITI Code of Conduct</li> <li>• Discussion on conflict of interest declaration</li> </ul>
17.00	<b>End</b>
17.00	<b>Meeting with civil society constituency</b>

## Day 2: EITI reporting 7 June, 2017

Time	Session
09:00 – 09:15	<p><b>Opening session</b></p> <ul style="list-style-type: none"> <li>- Objectives of the day</li> <li>- Review of the agenda</li> </ul>
9:15 – 10:15	<p><b>Linking national priorities for EITI implementation and EITI Reporting</b></p> <p>The aim of this session is to recap the national priorities for EITI implementation in Armenia, and identify the information that should be made available through EITI reports to achieve these objectives.</p> <ul style="list-style-type: none"> <li>- Recap of national priorities for EITI implementation in Armenia – Presentation by</li> <li>- Recap of the EITI’s transparency requirements – Presentation by the International Secretariat</li> <li>- Plenary discussion: Identify what information should be part of the EITI Report to deliver on the national priorities</li> </ul>
10:15-10:30	<p><b>Coffee Break</b></p>
10:30-11:30	<p><b>Key steps in the EITI Reporting process</b></p> <ul style="list-style-type: none"> <li>- Oversight of the MSG in the EITI Reporting process</li> <li>- Scoping work</li> <li>- Agreeing ToRs for the Independent Administrator</li> <li>- Production of the EITI Report</li> <li>- Common challenges with EITI Reporting, global experience and lessons learnt</li> </ul> <p>Presentation by the International Secretariat</p>
11:30 – 12:30	<p><b>Mainstreaming EITI Reporting</b></p> <ul style="list-style-type: none"> <li>- Introduction to mainstreaming – brief presentation by the International Secretariat</li> <li>- Mainstreaming mapping exercise – group work</li> </ul>
12:30 - 13:30	<p><b>Lunch</b></p>
13:30 – 14:15	<p><b>Mainstreaming EITI Reporting, continued</b></p> <ul style="list-style-type: none"> <li>- Completion of group work and report back</li> </ul>
14:15 – 15:15	<p><b>From reports to reform</b></p> <ul style="list-style-type: none"> <li>- Developing and implementing recommendations from EITI Reports: examples from EITI countries – presentation by the International Secretariat</li> </ul>
15:15-16:00	<p><b>Wrap up</b></p> <ul style="list-style-type: none"> <li>- Summary of key findings on mainstreaming</li> <li>- Review of key MSG decision points with regards to EITI Reporting</li> </ul>

	- Timelines and next step for the various phases of EITI Reporting
16:00	<b>End</b>
18.50	<b>Departure for Bishkek</b>